

Brandy Mill HOA  
Board Meeting  
January 29, 2023  
Kevin's House @ 4:00 pm

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**CALL TO ORDER:** President, Kevin Tetrault

**ROLL CALL:** Kevin, Susan, Ken and Ross

**APPROVAL OF THE MINUTES:** Meeting from November 22, 2022

**OPEN FORUM**

none

**TOPIC ITEMS AS WRITTEN:**

**FINANCES**

1. Financial Report Update - Susan Sammons  
Dues Collected \$13,200.00  
Ending 2022 checking account. Balance to transfer to savings \$4071.10

**COMMITTEE REPORT**

1. COA - 320 Rice Mill Drive (01/08/2023)
2. ARC -

**FINISHED BUSINESS**

1. Ross Green has resigned. Personal Reasons. He said that he may come back in a few months.
2. Letter on yard sale is being prepared.

**UNFINISHED BUSINESS**

1. Has anyone asked for volunteers?
  - a. ARC Committee
  - b. Violation Committee

## **NEW BUSINESS**

1. Create a letter and try to get engagement on Facebook for Yard Sale for dates and volunteers.
2. Ken will get 3 bids for drainfield repair between Brandymill Blvd and Highland Ridge.

## **Your Fiduciary Responsibilities**

No matter what your position every board member has a fiduciary duty to act in the best interest of the association as a whole. You must exercise sound business judgment, respect the confidentiality of board deliberations and decisions, and avoid real and perceived conflicts of interest. In short, you must execute your responsibilities in good faith, with good judgment, without conflict, and by always putting the association's interest above your own.