

**Amended Minutes .February meeting minutes as amended on 10/8/2023

Brandy Mill HOA Board Meeting
February 15, 2023
Kevin's House @ 7:18 pm - 7:45 pm

CALL TO ORDER: President, Kevin Tetrault

ROLL CALL: Kevin, Susan Sammons, Ken Gilbertie

APPROVAL OF THE MINUTES: Meeting from January 29, 2023

OPEN FORUM none

TOPIC ITEMS AS WRITTEN:

FINANCES

1. Financial Report Update - Susan Sammons
 - a. Ending January 2023 checking account. \$15,158.52
 - b. Total dues collected. \$25,350.00
 - c. 37 still needs to pay. \$5,550.00
 - d. Access a special assessment for drain field projects. Bank loan considered.
 - e. Take money owed for drainfield repair out of savings.

COMMITTEES

1. ARC - 415 Bridleford request to add additional driveway to backyard. Approved.
2. COA

FINISHED BUSINESS

1. Yard Sale letter has been completed. No date as of yet. Discussing with volunteers.
2. Added a post to Brandy Mill Facebook page.
 - a. Judy Mottl put in a Consumer Affairs Complaint for posting on Facebook about the yardsale question to help pick the date. A letter was written explaining the situation and was cleared.

NEW BUSINESS

1. Received numerous emails from homeowners about drainage issues between Brandy Mill Blvd and Highland Ridge. They are still concerned about what we are doing.
 - a. We received 3 Bids/quotes to have it repaired. John Cobb - \$7,000 was the best bid. Ken noted that the Cobb bid is higher than the other 2 bids, his proposal is superior to the other bids and worth the extra cost. Susan and Kevin agreed.
 - i. Financial - we will be taking the funds from savings.
*** All in favor to accept John Cobb to make repairs to the drainage easement. VOTE - YES
Ken Gilbertie - YES Susan Sammons - YES Kevin Tetrault - YES

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- b. Other issues are occurring at other drainage areas in the neighborhood. Numerous emails from homeowners with concerns between Rice Mill and Brandy Mill Blvd.
- c. Discussing getting a loan for maintenance.

UNFINISHED BUSINESS

1. Answering emails about the catch basin between Highland Ridge and Brandy Mill Blvd.
2. Picking the date for the Annual Yard Sale.

Meeting adjourned 7:45 pm

Your Fiduciary Responsibilities No matter what your position every board member has a fiduciary duty to act in the best interest of the association as a whole. You must exercise sound business judgment, respect the confidentiality of board deliberations and decisions, and avoid real and perceived conflicts of interest. In short, you must execute your responsibilities in good faith, with good judgment, without conflict, and by always putting the association's interest above your own