

ARC Review Committee Form

If you are interested in completing exterior improvements to your home, please be aware of the guidelines set by your Covenants and Deed Restrictions. For “pre-approval” and acceptance of your proposed improvements, please complete this form and submit to Brandy Mill Homeowner’s Association, Architectural Review Committee (ARC). Upon verification that your proposed changes are within the guidelines of your Association, you will be notified, in writing, within 30 days of the receipt of your request at the board. Your association account balance must be current and in good standing before an improvement will be approved.

1. Print this form and complete the required information on the form, and submit detailed drawings or literature showing your proposed improvements. Mail completed application (pages 1 and 2) and required detailed drawings to:

Brandy Mill Homeowner’s Association

P.O. Box 30055
Myrtle Beach, SC 29588
Atten: ARC
1.888.800.4917

2. Approval of application is good for one year from the date it is approved by the ARC.
3. A Homeowner may, in the future, be required to remove all or part of an improvement for maintenance of a common area if the improvement restricts access to make a repair to common property. The Homeowner will be responsible for any cost incurred to assess that area.
4. Submit one application per requested improvement.

Architectural Review Committee

Call BMHOA 1.888.800.4917

----- *This section to be completed by the BMHOA Board* -----

Date: _____

Approved: _____ **Disapproved:** _____

Committee Member Signatures: [Requires 2 signatures]

1. _____ 2. _____

Comments: _____

ARC Review Committee Form
Part 2

Date of Application: _____

Name: _____

Address: _____

Telephone: _____

Signature of Homeowner (Required) _____

Printed Name) _____

I have read the BMHOA By-Laws and agree to abide by the same.

Click [HERE](#) to review the BY-Laws

1. Please describe in detail the proposed improvement. (attach additional sheet of paper if necessary)

2. Please provide location(s) of improvement and drawing showing proposed installation.
(attach additional sheet of paper with drawings if necessary)

3. Please include drawings/pictures of improvements along with a copy of the plat showing placement upon the Lot. (attach additional sheet of paper with drawings if necessary)